FMDHS EXCELLENCE IN TEACHING AWARDS
2015
NOMINATION GUIDELINES
Information for Nominators and Nominees

NOMINATIONS

• Nominations can be submitted anytime between 1st May – 1st November
• Nominations can be submitted by any student enrolled in units taught within FMDHS
• Nominations can be submitted by any Faculty member

NOMINATORS

• Nominators may indicate the category under which they wish their nominee to be considered for
• Nominees can be nominated under more than one category
• Self-nominations are accepted providing submission is supported by sufficient evidence i.e. formal/informal student evaluation

NOMINEES

• Nominees are eligible to put themselves forward for consideration under a category other than that specified in their nomination if they believe their preferred category is more applicable to their teaching/service context
• If nominees wish to be considered under more than one category they must complete a separate submission for each category.
• On receipt of nomination, the nominee will be notified and confirmation of acceptance will be sought by the date specified by the Faculty
• All nominees who accept their nomination must complete the application process by providing all of the essential documentation by the due date
• Only electronic submissions will be accepted

TERMS OF ACCEPTANCE FOR NOMINEES

In seeking to promote shared approaches to teaching and learning in the Faculty, award recipients and/or other successful applicants at the Faculty, University or National Award levels may be identified as potential mentors for other staff.
We therefore ask that nominees be aware of the following terms of candidature before accepting their nomination:

- Recipients and/or other successful awards candidates will be expected to present a short talk on their teaching innovation to colleagues within the Faculty and/or wider academic community at a time/event specified by the Faculty.

- Winners may be asked if they are willing to have their nomination portfolio, or part thereof, made available for interested colleagues and students.

- During the awards nomination period, the names of nominators and nominees will be kept confidential. However, as reasonable part of the selection process and in seeking peer review, the selection committee may need to divulge some of the nomination materials of short-listed candidates.

*Please Note: if nomination materials are shared with an additional peer reviewer (such as someone experienced in the teaching of particular subject matter) that reviewer will be directed to maintain confidentiality.

**AIMS AND BENEFITS**

Applying for these awards encourages:

- Critical reflection on individual teaching practice and learning outcomes – i.e. what you are doing, why you do it and what it means to do it well.

- The opportunity to engage on all levels with your institution: from students to peers to the people who form policy and make decisions that affect what happens on the ground.

- The benefit of having a number of UWA processes streamlined. The Awards process and submission requirements contribute to the documentation necessary for professional development reviews and applications for tenure and promotion. They are also aligned to the wider UWA and National Awards processes and requirements.

In 2015, winners in the awards categories will receive:

- A certificate and a monetary prize of $500 to be used at the discretion of the recipient or to support research and/or teaching needs.

- Recognition of achievement at a Faculty Function attended by students and peers.

- Acknowledgment of recipient success through internal media.